

**FORM
LB-30**

REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

General Fund

Lower Umpqua Library District

Library Operations

(name of Municipal Corporation)

	Historical Data			REQUIREMENTS FOR: (Name of Org. Unit or Program & Activity)	Budget For Next Year 2021-2022			
	Actual		Adopted Budget This Year 2020-2021		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2018-19	First Preceding Year 2019-2020						
1				1	PERSONNEL SERVICES			1
2	9,421			2	Salary (1FTE)			2
3		34,013	49,920	3	Director			3
4	5,517			4	Benefits			4
5		13,411	15,500	5	Health Insurance			5
6	6,371			6	Part Time (1.6 FTE)			6
7		34,690	51,000	7	Staff			7
8	6,128			8	Medicare/Social Security Match			8
9		21,056	29,000	9	Payroll Liabilities/Benefits			9
10	214	212	214	10	Workman's Comp			10
11	27,651	103,382	145,634	11	TOTAL PERSONNEL SERVICES			11
12	2.60	2.60	2.60	12	Total Full-Time Equivalent (FTE)			12
13				13	MATERIALS AND SERVICES			13
14	5,593	832	12,000	14	Accounting/Review/Legal			14
15	535	834	1,000	15	Advertising/Publication			15
16		-6		16	Cash Over/Under			16
17	3,753	22,361	6,000	17	Collection Development			17
18	83	112	300	18	Conference Room			18
19	35,247	3,256	4,500	19	Contracted Services			19
20	67	353	600	20	Copier Contract/Supplies			20
21	2,088	6,116	7,000	21	Custodial Contract/Supplies/Carpet Cleaning			21
22	2,836	1,323	2,000	22	Dues/Travel/Conference			22
23	29,470	17,881	16,000	23	Grant Expenditures			23
24	495	5,400	2,000	24	Integrated Library System (ILS)			24
25	6,191	4,624	6,300	25	Insurance			25
26	2,119	3,545	8,000	26	I.T. Services/Cybrarian			26
27	1,344	2,638	2,200	27	Library Supplies			27
28		3,847	4,200	28	Library2Go/Overdrive			28
29	6,331	1,407	6,650	29	Maintenance			29
30			600	30	Movie License			30
31	586	1,673	1,200	31	Office Supplies			31
32	619	223	1,200	32	Program Expenses			32
33	1,373	1,897	1,950	33	Summer Reading Program			33
34			2,500	34	Staff Development			34
35	7508	7831	12000	35	Utilities			35
36	106,238	86,147	98,200	36	TOTAL MATERIALS AND SERVICES			36
37				37	CAPITAL OUTLAY			37
38				38				38
39	0	0	0	39	TOTAL CAPITAL OUTLAY			39
40	133,889	189,529	243,834	40	ORGANIZATIONAL UNIT / ACTIVITY TOTAL			40